UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA
Website: www.embuni.ac.ke

JOB VACANCIES

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individuals to fill the following positions:

I. TEACHING POSITIONS

1. SCHOOL OF PURE AND APPLIED SCIENCES (UoEm/SPAS/11/2026)

Positions of **Professor**, **Associate Professor**, **Senior Lecturer** and **Lecturer** in **Transportation Engineering.**

2. SCHOOL OF NURSING (UoEm/SON/11/2026)

Positions of **Professor**, **Associate Professor**, **Senior Lecturer** and **Lecturer** in the following areas;

i. Community Health
ii. Public Health
iii. Nursing

3. TVETI (UoEm/TAT/ 11/2026)

Positions of **Trainers** in the following areas:

i. ICT
ii. Accountancy/Banking and Finance
iii. Repair and Maintenance of motorized two and three wheelers (motorcycles and Tuk Tuk)

II. NON TEACHING POSITIONS

1. Internal Auditor – Grade 12 (Ref: UoEm/IA/11/2026)
2. Administrative Assistant II (Instructional Designer) – Grade 7/8 (Ref: UoEm/AA/11/2026)
3. Graphics Designer II (Multimedia Specialist) – Grade 7/8 (Ref: UoEm/GD/11/2026)
4. Technician (Civil Engineering Lab) - Grade 7/8 (Ref: UoEm/TCE/11/2026)

QUALIFICATIONS AND EXPERIENCE

A. TEACHING POSITIONS

PROFESSOR - GRADE 15

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must have:

i. At least twelve (12) years of university teaching experience, three (3) of which as full time Associate Professor;
ii. At least sixty (60) publication points, forty (40) of which are from articles in refereed scholarly journals since being appointed Associate Professor;
iii. Successfully supervised to completion at least six (6) Masters and two (2) PhD students since being appointed Associate Professor;
iv. Evidence of successfully securing at least two (2) research grants since being appointed Associate Professor;
v. Evidence of attendance and contribution of learned conferences, seminars or workshops;
vi. Evidence of active participation/leadership in university activities; and
vii. Evidence of continued research.

ASSOCIATE PROFESSOR – GRADE 14

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must have:

i. At least eight (8) years of university teaching experience, three (3) of which as full time Senior Lecturer;
ii. At least 48 publication points, 32 of which are from articles in refereed scholarly journals since being appointed Senior Lecturer;
iii. Successfully supervised to completion at least five (5) Masters and one (1) PhD student since being appointed Senior Lecturer;
iv. Evidence of successfully securing at least two (2) research grants since being appointed Senior Lecturer;
v. Evidence of attendance and contribution at learned conferences, seminars or workshops;
vi. Evidence of active participation/leadership in university activities; and
vii. Evidence of continued research.

SENIOR LECTURER - GRADE 13

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must have:

i. At least five (5) years of university teaching experience, three (3) of which as full time Lecturer;
ii. At least 32 publication points, 24 of which are from articles in refereed scholarly journals since being appointed Lecturer;

iii. Successfully supervised to completion at least four (4) Masters students since being appointed Lecturer;
iv. Evidence of successfully securing at least one (1) research grant since being appointed Lecturer;
v. Evidence of attendance and contribution at learned conferences, seminars or workshops;
vi. Evidence of active participation/leadership in university activities; and
vii. Evidence of continued research.

LECTURER – GRADE 12

Applicants must be holders of an earned PhD degree from a recognized university in the relevant area of specialty. In addition, applicants must have:

i. A Master's degree in addition to a first degree from a recognized university in the relevant field;
ii. Evidence of attendance and contribution at learned conferences, seminars or workshops; and
iii. Evidence of continued research. Those who have university teaching experience and have published in refereed journals will have an added advantage.

NON-TEACHING POSITIONS

A. INTERNAL AUDITOR – GRADE 12 (Ref: UoEm/1A/11/2026)

Applicants for this position must be holders of a KCSE C+, relevant Bachelor's and Master's Degree in Accounting or Finance or equivalent qualification from a recognized University. In addition, the applicants must have:

i. Relevant professional qualification in accounting or internal auditing, such as CPA (K), ACCA, CIA or an equivalent qualification recognized by the relevant professional body;
ii. Membership of a relevant professional body, and in good standing;
iii. At least 5 years of relevant experience in internal auditing, external auditing, risk management, financial management or a related field;
iv. Proficiency in information technology, accounting systems and computer-assisted audit tools;
v. Demonstrate good communication skills, problem solving skills and analytical skills; and
vi. Have standards of integrity, professionalism, accountability and ethical conduct.

B. ASSISTANT ICT OFFICER (INSTRUCTIONAL DESIGNER) - GRADE 7/8 Ref: (UoEm/AA/11/2026)

Applicants must be holders of at least KCSE C+ (plus) aggregate and a Bachelor's degree in Instructional Design, Technology Education, Education, Communication, Interactive Media Technologies, or a related field from a recognized institution. In addition, they must have:

i. At least three (3) years of hands-on experience in instructional design, preferably within higher learning sector;
ii. Certification or proven specialization in eLearning development, instructional design, or digital learning tools;
iii. Proficiency with eLearning authoring tools (Articulate Storyline, Articulate Rise, Adobe Captivate, Camtasia, Vyond, or equivalent);
iv. Experience creating SCORM/xAPI packages and integrating content with LMS platforms (Moodle, SAP SuccessFactors, TalentLMS, etc.);
v. Evidence of knowledge and application of learner-centred instructional design, Learning Experience Design (LXD), and Universal Design for Learning (UDL) principles;
vi. Evidence of working collaboratively with Subject Matter Experts (SMEs) to transform academic content into engaging, interactive and pedagogically sound online learning materials.

Candidates with graphic design, illustration, video editing, animation, or multimedia development skills will have an added advantage.

C. GRAPHICS DESIGNER – GRADE 7/8 Ref: (UoEm/GD/11/2026)

Applicants must be holders of at least KCSE C+ (plus) aggregate and a Bachelor's degree in Multimedia Design, Fine Arts, Graphic Design, Animation, Digital Media or a related field from a recognized institution. In addition, they must have:

i. At least three (3) years of experience working as a Multimedia Designer, Motion Designer, or Video Producer, ideally within a higher learning set up;
ii. Advanced proficiency in Adobe Creative Suite (Photoshop, Illustrator, Premiere Pro, After Effects);
iii. Strong working knowledge of 3D design and animation tools;
iv. Demonstrable experience in instructional video production, including recording, editing and post-production of lectures, tutorials, demonstrations and other educational multimedia resources;
v. Proficiency in motion graphics, 2D animation, visual effects and audio-visual storytelling for digital learning content;
vi. Demonstrable experience in operating professional multimedia production equipment, including cameras, microphones, lighting, audio equipment and related studio equipment; and
vii. Knowledge of digital accessibility requirements, including captioning, subtitles and transcripts for multimedia learning resources.

Candidates with professional certifications in videography and photography will have an added advantage.

D. TECHNICIAN (CIVIL ENGINEERING LAB) - GRADE 7/8 Ref (UoEm/TCE/11/2026)

Applicants must be holders of at least KCSE C- (Minus), a Diploma and a Higher Diploma in Civil Engineering, Water Engineering, Environmental Engineering or its equivalent from a recognized institution. In addition, the applicant must;

i. Have at least three (3) years relevant post qualification work experience as a technician preferably in an institution of higher learning;
ii. Be registered by the Kenya Engineering Technology Registration Board;
iii. Have ability to operate and maintain laboratory equipment and assist in student laboratory/practical and research work; and
iv. Have proficiency in computer applications.

How to apply:

1. Visit the University of Embu website; www.embuni.ac.ke, select the ***Job Application Portal*** and fill in your details as guided; and
2. Submit one (1) **hard copy** application package **(with job reference number clearly marked on the envelope)** with the following;
   i. Application letter
   ii. Detailed curriculum vitae signed on all pages. The CV must include details of three (3) referees well known to you.
   iii. Copies of **certified** academic and professional certificates
   iv. A copy of the National ID card
   v. A copy of the current pay slip (if any)
   vi. Other relevant testimonials

Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.

Other Requirements

Applicants should notify the three (3) referees to send their recommendation letters directly to the undersigned in a sealed envelope or in soft via vc@embuni.ac.ke before the deadline.

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm** on **4th December, 2026.**

The Vice-Chancellor,
University of Embu,
P.O. Box 6-60100, Embu,
Kenya.

Note:

i. Only qualified and shortlisted applicants will be contacted;
ii. Persons with disability are encouraged to apply; and
iii. University of Embu does not levy any fees for job application

University of Embu is an equal opportunity employer.