



# UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: [www.embuni.ac.ke](http://www.embuni.ac.ke)

## JOB VACANCIES

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individuals to fill the following positions:

### I. TEACHING POSITIONS

#### 1. SCHOOL OF EDUCATION AND SOCIAL SCIENCES (UoEm/SESS/05/2026)

- a) Positions of **Professor, Associate Professor, Senior Lecturer, and Lecturer** in the following areas;
- Educational Psychology
  - Educational Administration, Planning, and Economics

#### 2. SCHOOL OF BUSINESS AND ECONOMICS (UoEm/SOB/05/2026)

Positions of **Professor, Associate Professor, Senior Lecturer and Lecturer** in Econometrics.

### II. NON -TEACHING POSITIONS

- Advancement Officer – Ref: (UoEm/AO/05/2026)
- Technician (Civil Engineering Lab) - Ref: (UoEm/TCE/05/2026)

## QUALIFICATIONS AND EXPERIENCE

### I. TEACHING POSITIONS

#### **PROFESSOR - GRADE 15**

Applicants must be holders of an earned PhD degree in the relevant area of speciality. In addition, applicants must:

- Have at least twelve (12) years of university teaching experience, three (3) of which as full time Associate Professor;
- Have at least sixty (60) publication points, forty (40) of which are from articles in refereed scholarly journals since being appointed Associate Professor;
- Have successfully supervised to completion at least six (6) Masters and two (2) PhD students since being appointed Associate Professor;
- Show evidence of successfully securing at least two (2) research grants since being appointed Associate Professor;
- Show evidence of attendance and contribution of learned conferences, seminars or workshops;
- Show evidence of active participation/leadership in university activities; and
- Show evidence of continued research.

### **ASSOCIATE PROFESSOR – GRADE 14**

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least eight (8) years of university teaching experience, three (3) of which as full time Senior Lecturer;
- ii. Have at least 48 publication points, 32 of which are from articles in refereed scholarly journals since being appointed Senior Lecturer;
- iii. Have successfully supervised to completion at least five (5) Masters and one (1) PhD student since being appointed Senior Lecturer;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Senior Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

### **SENIOR LECTURER - GRADE 13**

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least five (5) years of university teaching experience, three (3) of which as full time Lecturer;
- ii. Have at least 32 publication points, 24 of which are from articles in refereed scholarly journals since being appointed Lecturer;
- iii. Have successfully supervised to completion at least four (4) Masters students since being appointed Lecturer;
- iv. Show evidence of successfully securing at least one (1) research grant since being appointed Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

### **LECTURER – GRADE 12**

Applicants must be holders of an earned PhD degree from a recognized university in the relevant area of specialty. In addition, applicants must:

- i. Have a Master's degree in addition to a first degree from a recognized university in the relevant field;
- ii. Show evidence of attendance and contribution at learned conferences, seminars or workshops; and
- iii. Show evidence of continued research. Those who have university teaching experience and have published in refereed journals will have an added advantage.

### **TUTORIAL FELLOW - GRADE 11**

Applicants must be holders of a Bachelor's degree of at least Second Class Upper Division and a Master's degree from a recognized university in the area of specialty. In addition, applicants must be registered for a PhD degree and have made substantial progress in their PhD studies.

**Evidence of progress made in the PhD studies (e.g. PhD progress report) MUST be submitted with the application.**

## II. NON-TEACHING POSITIONS

### ADVANCEMENT OFFICER – Ref (UoEm/AO/05/2026)

#### Job Objective

To provide strategic leadership in fundraising, donor engagement, alumni engagement, corporate partnerships, and institutional visibility initiatives to ensure sustainable financial support for the University's programs and priorities.

Applicants must be holders of at least a Master's degree in a relevant field from a recognized institution. In addition, the applicant must have;

- i. At least five (5) years' relevant experience in fundraising, development, public relations, marketing or a related field.
- ii. A proven track record of successful fundraising and donor engagement.
- iii. A strong understanding of advancement practices, alumni relations, and partnership development.
- iv. Excellent leadership, negotiation, and interpersonal skills.
- v. Strong communication and presentation skills.
- vi. Demonstrated ability to develop and implement strategic plans.

### TECHNICIAN (CIVIL ENGINEERING LAB) - GRADE 7/8 Ref (UoEm/TCE/05/2026)

Applicants must be holders of at least KCSE C- (Minus), a Diploma, and a Higher Diploma in Civil Engineering, Water Engineering, Environmental Engineering or its equivalent from a recognized institution. In addition, the applicant must;

- i. Have at least three (3) years relevant post qualification work experience as a technician preferably in an institution of higher learning;
- ii. Be registered by the Kenya Engineering Technology Registration Board;
- iii. Have ability to operate and maintain laboratory equipment and assist in student laboratory/practical and research work; and
- iv. Have proficiency in computer applications.

#### **How to apply:**

1. Visit the University of Embu website; [www.embuni.ac.ke](http://www.embuni.ac.ke). Select the *Job Application Portal* and fill in your details as guided; and
2. Submit one (1) **hard copy** application package (**with job reference number clearly marked on the envelope**) comprising of the following;
  - i. Application letter;
  - ii. Detailed curriculum vitae signed on all pages. The CV must include details of three (3) referees well known to you;
  - iii. Copies of **certified** academic and professional certificates;
  - iv. A copy of the National ID card;
  - v. A copy of the current pay slip (if any); and
  - vi. Other relevant testimonials.

**Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.**

### Other Requirements

Applicants should notify the three (3) referees to send their recommendation letters directly to the undersigned in a sealed envelope or in soft via [vc@embuni.ac.ke](mailto:vc@embuni.ac.ke) before the deadline.

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm on Friday, 12<sup>th</sup> June, 2026.**

The Vice-Chancellor,  
University of Embu,  
P.O. Box 6-60100, Embu,  
Kenya.

### Note:

- i. Only qualified and shortlisted applicants will be contacted;
- ii. Successful candidates for Grade 12 and above will be required to satisfy the requirements of Chapter Six (6) of the Constitution of Kenya 2010;
- iii. Persons with disability are encouraged to apply; and
- iv. University of Embu does not levy any fees for job application

*University of Embu is an equal opportunity employer.*