



# UNIVERSITY OF EMBU



## INVITATION TO TENDER

The University of Embu invites interested and eligible bidders for the tenders described below:

PROPOSAL NO.	ITEM DESCRIPTION
UoEm/RFP/01/2025 - 2026	For Provision of Pension Administration Services
UoEm/RFP/02/2025 - 2026	For Provision of Pension Custody Services
UoEm/RFP/03/2025 - 2026	For Provision of Pension Fund Management Services

The documents can be downloaded **FREE** from the website [www.embuni.ac.ke](http://www.embuni.ac.ke). Completed documents in **Plain Sealed Envelopes** clearly marked **“Proposal Number & Proposal Name.”**

Addressed to:

**The Vice-Chancellor, University of Embu**

P.O. Box 6 – 60100, EMBU. Tel: 0714243682

(Procurement Office)

Website: [www.embuni.ac.ke](http://www.embuni.ac.ke); Email: [procurement@embuni.ac.ke](mailto:procurement@embuni.ac.ke)

Be sent **OR:** Be **deposited** in the **Tender Box** at **University of Embu New Administration Block Reception** so as to reach him **on or before 22<sup>nd</sup> January 2026, at 11.00 AM**

Tender documents will be opened immediately thereafter in the presence of bidder representatives who choose to attend in the Procurement Office Boardroom, first floor in the New Administration Block.

**Note:** University of Embu does **NOT** levy any fees in order to award tenders.

**Businesses led by Youth, Women & People with Disabilities are Encouraged to Apply**

**ONGOING INTAKES**  
**JAN, 2026** for Certificate,  
Diploma & Degree Programmes.  
For more info visit  
[www.embuni.ac.ke](http://www.embuni.ac.ke)

**KASNEB Professional Courses**  
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**All KNUT and KUPPET members and their spouses qualify for a 16% tuition fee waiver for all programmes**