



UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: www.embuni.ac.ke

JOB VACANCIES

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individuals to fill the following positions:

I. TEACHING POSITIONS

1. SCHOOL OF PURE AND APPLIED SCIENCES (UoEm/SPAS/07/2025)

- a) Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;
 - i. Cyber Security
 - ii. Computer Science
 - iii. Information Technology
 - iv. Actuarial Science
- b) Positions of **Tutorial Fellow** in Cyber Security

2. SCHOOL OF EDUCATION AND SOCIAL SCIENCES (UoEm/SESS/07/2025)

- a) Position of **Senior Lecturer** in Pure Linguistics (English).

3. SCHOOL OF NURSING (UoEm/SON/07/2025)

- a) Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;
 - i. Community Health
 - ii. Public Health
 - iii. Nursing (Oncology)
- b) Positions of **Tutorial Fellow** in Nursing (Oncology)

4. SCHOOL OF LAW (UoEm/SOL/07/2025)

Positions of **Professor, Associate Professor, Senior Lecturer, Lecturer** and **Tutorial Fellow** in Law preferable with qualifications from Common Law Jurisdictions.

5. TVETI (UoEm/TAT/ 07/2025)

Positions of **Trainer** and **Assistant Trainer** in the following areas:

- a) Cosmetology (Beauty Therapy and Hair Dressing)
- b) Repair and Maintenance of Mobile Devices
- c) Repair and Maintenance of motorized two and three wheelers (motorcycles and Tuk Tuk)
- d) Building and Construction (Masonry and Plumbing Options)

II. NON-TEACHING POSITIONS

1. ICT Assistant II (System Administrator) - **Grade (5/6) - (UoEm/SA/07/2025)**
2. ICT Assistant II (Network Administrator) - **Grade (5/6) - (UoEm/NA/07/2025)**
3. Technician IV (Chemistry) - **Grade 5/6 - (UoEm/TC/07/2025)**
4. Assistant Maintenance Officer – **Grade 5/6 - (UoEm/AMO/07/2025)**
5. ECDE Teacher – **Grade 5/6 (UoEm/ECDE-D/07/2025)**
6. ECDE Teacher– **Grade 3/4 (UoEm/ECDE-C/07/2025)**

QUALIFICATIONS AND EXPERIENCE:

PROFESSOR - GRADE 15

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least twelve (12) years of university teaching experience, three (3) of which as full time Associate Professor;
- ii. Have at least sixty (60) publication points, forty (40) of which are from articles in refereed scholarly journals since being appointed Associate Professor;
- iii. Have successfully supervised to completion at least six (6) Masters and two (2) PhD students since being appointed Associate Professor;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Associate Professor;
- v. Show evidence of attendance and contribution of learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

ASSOCIATE PROFESSOR – GRADE 14

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least eight (8) years of university teaching experience, three (3) of which as full time Senior Lecturer;
- ii. Have at least 48 publication points, 32 of which are from articles in refereed scholarly journals since being appointed Senior Lecturer;
- iii. Have successfully supervised to completion at least five (5) Masters and one (1) PhD student since being appointed Senior Lecturer;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Senior Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research.

SENIOR LECTURER - GRADE 13

Applicants must be holders of an earned PhD degree in the relevant area of specialty. In addition, applicants must:

- i. Have at least five (5) years of university teaching experience, three (3) of which as full time Lecturer;
- ii. Have at least 32 publication points, 24 of which are from articles in refereed scholarly journals since being appointed Lecturer;
- iii. Have successfully supervised to completion at least four (4) Masters students since being appointed Lecturer;
- iv. Show evidence of successfully securing at least one (1) research grant since being appointed Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in university activities; and
- vii. Show evidence of continued research;

LECTURER – GRADE 12

Applicants must be holders of an earned PhD degree from a recognized university in the relevant area of specialty. In addition, applicants must:

- i. Have a Master's degree in addition to a first degree from a recognized university in the relevant field;
- ii. Show evidence of attendance and contribution at learned conferences, seminars or workshops; and
- iii. Show evidence of continued research. Those who have university teaching experience and have published in refereed journals will have an added advantage.

LECTURER NURSING

Requirements will be the same as for lecturer above, however; applicants with Master of Science in Nursing (or equivalent qualifications) who have at least three (3) years University teaching experience and have at least 24 publication points, 16 of which are from articles in refereed scholarly journals will also be considered.

TUTORIAL FELLOW - GRADE 11

Applicants must be holders of a Bachelor's degree of at least Second Class Upper Division and a Master's degree from a recognized university in the area of specialty. In addition, applicants must be registered for a PhD degree and have made substantial progress in their PhD studies. **Evidence of progress made in the PhD studies (e.g. PhD progress report) MUST be submitted with the application.**

TVETI TRAINER – GRADE 7/8

Applicants must be holders of at least a Diploma in Technical Education/Diploma and a Degree /Higher Diploma in the relevant areas of specialization from a recognized institution. In addition, they must:

- i. Have at least two (2) years of teaching experience in a technical college as a trainer;
- ii. Be accredited and licensed by TVET Authority or registrable by TVETA; and
- iii. Must have evidence of computer literacy.

Applicants with accreditation from TVET Curriculum Development, Assessment and Certification Council (TVET CDACC) will have an added advantage

TVETI ASSISTANT TRAINERS – GRADE 5/6

Applicants must be holders of at least a Diploma in Technical Education/ Diploma in the relevant areas of specialization from a recognized institution. In addition, they must;

- i. Have at least two (2) years of teaching experience in a technical college or a relevant established workplace as a trainer;
- ii. Be accredited and licensed by TVET Authority or registrable by TVETA; and
- iii. Have evidence of computer literacy.

NB:

- i. *Applicants with Recognition of Prior Learning (RPL) accreditation are encouraged to apply*
- ii. *Applicants with accreditation from TVET Curriculum Development, Assessment and Certification Council (TVET CDACC) will have an added advantage.*

II. NON TEACHING POSITIONS

1. ICT Assistant II (System Administrator)- (Grade 5/6) - Ref: (UoEm/SA/06/2025)

Applicants must be holders of at least KCSE C- (minus) aggregate/DIV III and a Diploma in Computer Science/Information Technology or its equivalent from a recognized institution. In addition, they must;

- i. Have at least three (3) years' experience in system administration in a busy ICT environment; and
- ii. Have knowledge of Windows and/or Linux server environments.

A relevant Higher Diploma will be an added advantage.

2. ICT Assistant II (Network Administrator)- (Grade 5/6) - Ref: (UoEm/NA/06/2025)

Applicants must be holders of at least KCSE C- (minus) aggregate/DIV III, and a Diploma in Information Technology, or Telecommunications or its equivalent from a recognized institution. In addition, they must;

- i. Have at least three (3) years' experience in Networks Administration role within a busy ICT environment;
- ii. Have certifications such as Network Administration certifications (CCNA/HP, N+), or Windows Administration Certification (MCSE, MCSA) or LINUX certification, or IT Service Management (ITIL, ISO 20000); and
- iii. Demonstrate understanding of networking protocols (i.e, TCP/IP, DNS, DHCP).

A relevant Higher Diploma will be an added advantage.

3. TECHNICIAN I (CHEMISTRY) – (Grade 5/6) (UoEm/TC/06/2025)

Applicants must be holders of at least KCSE C- (minus) or KCE DIV III aggregate and a Diploma in Analytical Chemistry or a relevant area from a recognized institution. In addition, they must;

- i. Have at least three (3) year's relevant work experience as a Technician or comparable position preferably in an institution of higher learning;
- ii. Demonstrate ability to maintain laboratory equipment;

- iii. Be able to supervise students during practical sessions; and
- iv. Have evidence of computer literacy.

Registration with a professional body will be an added advantage.

4. ASSISTANT MAINTENANCE OFFICER – (Grade 5/6) (UoEm/AMO/07/2025)

Applicants must be holders of at least KCSE C- (minus) or KCE DIV III aggregate and a Diploma in Civil Engineering/Building and Construction or a relevant area from a recognized institution. In addition, they must:

- v. Have at least five (5) year's relevant work experience supervising buildings and construction projects;
- vi. Be proficient in using relevant computer applications and construction equipment; and
- vii. Demonstrate technical capacity, communication and problem solving skills and diligence in executing tasks.

Registration with the Institute of Clerk of Works- Kenya/Site Supervisor with the National Construction Authority will be an added advantage.

5. ECDE TEACHER, UOEM BABY DAY CARE CENTRE - (UoEm/ECDE-D/07/2025)

Applicants must be holders of at least KCSE C- (minus) or KCE Div III, and a Diploma in Early Childhood Development Education (ECDE) from a recognized institution. In addition, they must:

- i. Have at least three (3) years relevant post qualification work experience;
- ii. Have evidence of computer literacy; and
- iii. Have First-aid training.

Applicants with a Certificate in Child Care and Protection and experience in handling children with special needs will have an added advantage.

6. ECDE TEACHER, UOEM BABY DAY CARE CENTRE - (UoEm/ECDE-C/07/2025)

Applicants must be holders of at least KCSE D+ (plus) or KCE Div IV, and a Certificate in Early Childhood Development Education (ECDE) from a recognized institution. In addition, they must:

- i. Have at least three (3) years relevant post qualification work experience;
- ii. Have evidence of computer literacy; and
- iii. Have First-aid training.

Applicants with a Certificate in Child Care and Protection and experience in handling children with special needs will have an added advantage.

Applicants who had previously applied for the ECDE TEACHER position need not apply again.

How to apply:

1. Visit the University of Embu website; www.embuni.ac.ke, select the *Job Application Portal* and fill in your details as guided; and
2. Submit one (1) **hard copy** application package (**with job reference number clearly marked on the envelope**) with the following;
 - i. Application letter;
 - ii. Detailed curriculum vitae signed on all pages. The CV must include details of three (3) referees well known to you;
 - iii. Copies of **certified** academic and professional certificates;
 - iv. A copy of the National ID card;
 - v. A copy of the current pay slip (if any); and
 - vi. Other relevant testimonials.

Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.

Other Requirements

Applicants should notify the three (3) referees to send their recommendation letters directly to the undersigned in a sealed envelope or in soft via vc@embuni.ac.ke before the deadline.

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm** on **Friday, 1st August, 2025**.

The Vice-Chancellor,
University of Embu,
P.O. Box 6-60100, Embu,
Kenya.

Note:

- i. Only qualified and shortlisted applicants will be contacted;
- ii. Successful candidates for Grade 12 and above will be required to satisfy the requirements of Chapter Six (6) of the Constitution of Kenya 2010;
- iii. Persons with disability are encouraged to apply; and
- iv. University of Embu does not levy any fees for job application

University of Embu is an equal opportunity employer.