



UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: www.embuni.ac.ke

JOB VACANCY

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individual to fill the following position:

NON-TEACHING POSITION:

ECDE TEACHER, UOEM BABY DAY CARE CENTRE

Applicants must be holders of at least KCSE C (plain) or KCE Div III, and a Diploma in Early Childhood Development Education (ECDE) from a recognized institution. In addition, they must:

- i. Have First-aid training;
- ii. Be computer literate; and
- iii. Have at least three (3) years relevant post qualification work experience

Applicants with a Certificate in Child Care and Protection and experience in handling children with special needs will have an added advantage.

How to apply:

1. Visit the University of Embu website; www.embuni.ac.ke, select the *Job Application Portal* and fill in your details as guided; and
2. Submit one (1) **hard copy** application package (**with job reference number clearly marked on the envelope**) with the following;
 - i. Application letter;
 - ii. Detailed curriculum vitae signed on all pages. The CV must include details of three (3) referees well known to you;
 - iii. Copies of **certified** academic and professional certificates;
 - iv. A copy of the National ID card;
 - v. A copy of the current pay slip (if any); and
 - vi. Other relevant testimonials.

Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.

Other Requirements.

Applicants should notify the three (3) referees to send their recommendation letters directly to the undersigned in a sealed envelope or in soft via vc@embuni.ac.ke before the deadline.

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm** on **Friday, 18th April, 2025**.

The Vice-Chancellor,
University of Embu,
P.O. Box 6-60100, Embu,
Kenya.

Note:

- i. Only qualified and shortlisted applicants will be contacted;
- ii. Persons with disability are encouraged to apply; and
- iii. University of Embu does not levy any fees for job application

University of Embu is an equal opportunity employer