



## UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: [www.embuni.ac.ke](http://www.embuni.ac.ke)

### ADVERTISEMENT FOR INTERNAL LIBRARY INTERNSHIP VACANCIES

The University of Embu provides an excellent learning environment for young graduates wishing to gain the much needed experience in a job-based setting under the direct supervision of qualified professionals through the internship programme.

In this regard, the University wishes to announce vacancies in its internship programme for the year 2022/2023. Applications are invited from recent Bachelor's degree or Diploma holders in **Library and Information Science** from the **University of Embu**.

In addition, the applicant should:

- i. Be available full time for twelve (12) months duration of the program;
- ii. **NOT** have undertaken any other internship opportunity program;
- iii. Be willing to work in shift, including evenings, nights, and weekends;
- iv. Have good written and verbal communication skills;
- v. Have working knowledge of computer applications;
- vi. Be persons of high integrity; and
- vii. Be prepared to obtain personal accident insurance cover once offered the opportunity.

#### How to apply:

1. Visit the University of Embu website; [www.embuni.ac.ke](http://www.embuni.ac.ke), select the *Internship Application link provided below* and fill in your details as guided; and
2. Submit one (1) **hard copy** application package with the following;
  - i. Application letter
  - ii. Detailed curriculum vitae (**signed on all pages**) with names of three (3) referees who are well known to you.
  - iii. Copies of **certified** academic and professional certificates
  - iv. A copy of the National ID card
  - v. Other relevant testimonials

The Application Package (hard and soft copy) should reach the undersigned not later than **5.00 pm** on **Friday, 11<sup>th</sup> November, 2022**.

The Vice-Chancellor,  
University of Embu,  
P.O. Box 6-60100, Embu, Kenya.



Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.

Note:

- i. Only qualified and shortlisted applicants will be contacted;
- ii. Persons with disability are encouraged to apply; and
- iii. University of Embu does not levy any fees for internship applications.

*University of Embu is an equal opportunity employer*

