



UNIVERSITY OF EMBU

OFFICE OF THE DEPUTY VICE-CHANCELLOR
(ACADEMICS, RESEARCH AND EXTENSION)



- ANNOUNCEMENT -

6th GRADUATION CEREMONY

The 6th Graduation Ceremony and Congregation of the University of Embu for the conferment of various Degrees and the award of Diplomas and Certificates to Candidates who qualified during the 2020/2021 Academic Year will take place online on Friday, 17th September, 2021 from 8.30 a.m.

All prospective graduands are requested to note the following:

1) CONFIRMATION OF INCLUSION IN THE GRADUATION LIST

Each prospective graduand should confirm the inclusion of his/her name in the graduation list with his/her respective school.

2) CONFIRMATION OF CORRECTNESS OF NAMES

Each prospective graduand is expected to confirm correctness of his/her name in terms of spelling and order with the Registrar (Academics, Research and Extension). Certificates and Transcripts will only be processed for graduands who will have confirmed the correctness and order of their names.

3) GRADUATION FEES

Graduands will be required to pay a mandatory, non-refundable Graduation Fee as indicated below. The fee must be paid not later than Tuesday, 31st August, 2021.

- Certificate /Diploma - KES. 3,000
- Bachelors - KES. 4,000
- Postgraduate Diploma - KES. 5,000
- Masters - KES. 5,000
- Ph.D - KES. 6,000

Payments **MUST** be made to University of Embu Bank Accounts at any of the banks listed below or the MPESA Paybill number provided;

- Kenya Commercial Bank, Embu Branch - 1140846019
- Equity Bank, Embu Branch - 0190260737294
- National Bank, Embu Branch - 01001081259300
- MPESA Paybill - 418888

In addition, Graduands must have cleared any outstanding fees and all other dues owed to the University by Tuesday, 31st August, 2021, failure to which one may not be allowed to graduate.

4) ACADEMIC ATTIRE

(i) Issuance of Academic Attire

Graduands who wish to hire the Academic Attire from the University to mark the occasion are required to apply for the same by 31st August, 2021 by filling the Hire of Academic Attire for 2021 Graduation Form that will be shared with all prospective graduands through their personal corporate emails in due course. The Fee for hire of academic attire is KES. 1,000 (One Thousand Shillings Only). The Academic Attire will be available for issue at the Graduation Stores located in the Prof. George Magoha Library, University of Embu from Monday, 13th September, 2021 to Thursday 16th September, 2021 during working hours (8:00 a.m. - 5:00 p.m.).

(ii) Return of Academic Attire

The Academic Attire must be returned on or before 5:00 p.m. on Friday, 24th September, 2021. A surcharge of KES. 500 (Five Hundred Shillings only) per day will be charged for any attire returned after the deadline.



www.embuni.ac.ke



ISO 27001:2013 Certified

Knowledge Transforms



ISO 9001:2015 Certified