



UNIVERSITY OF EMBU

OFFICE OF THE DEPUTY VICE-CHANCELLOR
(ACADEMICS, RESEARCH AND EXTENSION)



ANNOUNCEMENT

5th GRADUATION CEREMONY

The 5th Graduation Ceremony and Congregation for the conferment of various Degrees of the University of Embu and the award of Diplomas and Certificates to Candidates who qualified during the 2019/2020 Academic Year shall take place online on **Friday, 11th December, 2020 from 9.00 a.m.**

All prospective graduands are requested to note the following:

1) CONFIRMATION OF INCLUSION IN THE GRADUATION LIST AND ORDER OF NAMES

Each Graduand should confirm with his/her School and Department that his/her name appears in the Graduation List in the correct order.

2) GRADUATION FEES

Graduands will be required to pay a mandatory, non-refundable Graduation Fee for various awards as indicated below. The fee must be paid not later than **Monday, 30th November, 2020.**

• Certificate /Diploma	-	KES. 2,500
• Bachelors	-	KES. 3,500
• Postgraduate Diploma	-	KES. 4,500
• Masters	-	KES. 4,500
• Ph.D	-	KES. 5,500

Payments **MUST** be made to **University of Embu Bank Accounts** at any of the banks listed below or the **MPESA Paybill number** provided;

• Kenya Commercial Bank, Embu Branch	-	1140846019
• Equity Bank, Embu Branch	-	0190260737294
• National Bank, Embu Branch	-	01001081259300
• MPESA Paybill	-	418888

In addition, graduands must have cleared any outstanding fees arrears and all other dues owed to the University by **Monday, 30th November, 2020**, failure to which one may not be allowed to graduate.

3) ACADEMIC ATTIRE

(i) Issuance of Academic Attire

Graduands who wish to hire the academic attire from the University to mark the occasion are required to apply for the same by **30th November, 2020** by filling the Hire of Academic Attire for 2020 Graduation Form that will be shared with all prospective graduands through their corporate emails in due course. The Fee for hire of the academic attire is **KES. 1,000 (One Thousand Shillings Only)**. The academic attire will be available for issue at the Office of the Directorate of Teaching Programmes and Senate, University of Embu from **Thursday, 3rd December, 2020 to Thursday 10th December, 2020** during working hours (8:00 a.m. - 5:00 p.m.).

(ii) Return of Academic Attire

The academic attire must be returned on or before **5:00 p.m. on Friday, 18th December, 2020**. A surcharge of **KES. 500 (Five Hundred Shillings only)** per day will be charged for any attire returned after the deadline.

www.embuni.ac.ke



ISO 27001:2013 Certified

Knowledge Transforms



ISO 9001:2015 Certified