



# UNIVERSITY OF EMBU

P.O. BOX 6-60100, EMBU, KENYA

Website: [www.embuni.ac.ke](http://www.embuni.ac.ke)

The University of Embu (UoEm) is seeking to recruit suitably qualified and experienced individuals to fill the following positions

## TEACHING POSITIONS: (REF: UoEm/TS/4/19)

Positions of **Professor, Associate Professor, Senior Lecturer** and **Lecturer** in the following areas;

1. Computer Studies
2. Mathematics
3. Agricultural Extension
4. Animal Production
5. Water Engineering
6. Hydrology
7. Finance modelling
8. Financial Economics
9. Geography
10. History
11. Literature
12. Criminology
13. Library
14. Nursing
15. Instructional methods in Biology, Religious Studies, Literature, History, English and Language

## PROFESSOR -- GRADE 15

Applicants must be holders of an earned PhD degree from a recognized University in the relevant areas of specialty. In addition, applicants must also:

- i. Have at least twelve (12) years of University teaching experience, three (3) of which as full time Associate Professor;
- ii. Have at least sixty (60) publication points, forty (40) of which are from articles in referred scholarly journals since being appointed Associate Professor;

- iii. Have successfully supervised to completion at least six (6) Masters and two (2) PhD students since being appointed Associate Professor;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Associate Professor;
- v. Show evidence of attendance and contribution of learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in departmental and University activities; and
- vii. Show evidence of continued research.

#### **ASSOCIATE PROFESSOR – GRADE 14**

Applicants must be holders of an earned PhD degree from a recognized University in the relevant areas of specialty. In addition, applicants must also:

- i. Have at least eight (8) years of University teaching experience, three (3) of which as full time Senior Lecturer;
- ii. Have at least 48 publication points, 32 of which are from articles in refereed scholarly journals since being appointed Senior Lecturer;
- iii. Have successfully supervised to completion at least five (5) Masters and one (1) PhD student since being appointed Senior Lecturer;
- iv. Show evidence of successfully securing at least two (2) research grants since being appointed Senior Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in departmental and University activities; and
- vii. Show evidence of continued research.

#### **SENIOR LECTURER -- GRADE 13**

Applicants must be holders of an earned PhD degree from a recognized University in the relevant areas of specialty. In addition, applicants must:

- i. Have at least five (5) years of University teaching experience, three (3) of which as full time Lecturer;
- ii. Have at least 32 publication points, 24 of which are from articles in refereed scholarly journals since being appointed Lecturer;
- iii. Have successfully supervised to completion at least four (4) Masters students since being appointed Lecturer;
- iv. Show evidence of successfully securing at least one (1) research grant since being appointed Lecturer;
- v. Show evidence of attendance and contribution at learned conferences, seminars or workshops;
- vi. Show evidence of active participation/leadership in departmental and University activities; and
- vii. Show evidence of continued research;

## **LECTURER – GRADE 12**

Applicants must be holders of an earned PhD degree from a recognized University in the relevant area of specialty. In addition, applicants must:

- i. Have a Master's degree in addition to a first degree from a recognized University in the relevant field;
- ii. Show evidence of attendance and contribution at learned conferences, seminars or workshops; and
- iii. Show evidence of continued research.

Applicants with Master of Science degree in Nursing in the relevant areas who have three (3) years university teaching experience and have at least 24 publication points, 16 of which are from articles in refereed scholarly journals will also be considered.

Those who have university teaching experience and have published in refereed journals will have an added advantage.

## **NON-TEACHING POSITIONS**

### **ASSISTANT MAINTENANCE OFFICER – GRADE A/B (Ref: UoEm/AMO/04/2019)**

Applicants must be holders of at least KCSE C- (MINUS)/KCE DIV III and a Diploma in Electrical Engineering or equivalent from a recognized institution.

- i. Have at least three (3) years relevant work experience;
- ii. Demonstrate knowledge of computer applications in the relevant area;

**Registration with a relevant body will be an added advantage**

## **\*RE-ADVERTISEMENT**

### **ADMINISTRATIVE ASSISTANT (UNIVERSITY FARM) - GRADE C/D (Ref: UoEm/ADM/04/2019)**

Applicants must be holders of a Bachelor's of Science degree in Agriculture with at least CPA Section I, or Agribusiness or Agricultural Economics from a recognized University.

In addition, applicants must:

- i. Have a minimum of one-year experience in a medium scale farm dealing with various crops and livestock enterprises;
- ii. Have experience in Marketing preferably of farm produce;
- iii. Have experience in book keeping and financial reporting.
- iv. Have excellent writing and communication skills

**\*Those who had applied need not re-apply**

**How to apply:**

1. Open the University of Embu website; [www.embuni.ac.ke](http://www.embuni.ac.ke), choose the job application portal and fill in your details as guided; and
2. Send one (1) **hard copy** of the application letter, accompanied by detailed curriculum vitae (**signed on all pages**), copies of **certified** academic and professional certificates, National ID card, current pay slip (if any) and other relevant testimonials. Provide your mobile numbers, email address and names of three (3) referees (who should send their recommendation letters directly to the undersigned in a sealed envelope).

**Note: Applicants who do not submit one (1) hard copy of the application package will not be considered.**

In addition, applicants for Grade 12 and above must also submit the clearance certificate from the following;

- i. Kenya Revenue Authority
- ii. Higher Education Loans Board (showing status of loan recovery)
- iii. Ethics and Anti-Corruption Commission
- iv. Credit Reference Bureau
- v. Certificate of Good Conduct from Directorate of Criminal Investigation

An application package together with referee letters (**with job reference number clearly marked on the envelope**) should reach the undersigned not later than **Friday, 31<sup>st</sup> May 2019**.

**Note:**

- i. Only qualified and shortlisted applicants will be contacted
- ii. Persons with disability are encouraged to apply
- iii. University of Embu does not levy

*University of Embu is an equal opportunity employer*